

Procedure if a child is lost or goes missing

I will safely supervise children when we go on outings or trips, and undertake a risk assessment.

I will teach the children about safety when we are out and about and tell them what to do if they do become lost according to their age and stage of development; e.g. stay where they are, meet up at a certain place, use their mobile phone to summon help.

Children will wear a wristband with my emergency contact details inside. I will also take a photo on my phone when we arrive at our destination so I have an up to date image of that child with what they are wearing.

If a child goes missing, I will tell the police, provide a description and search the area.

If a child goes missing in a public place e.g. a library, park, shop or shopping centre I will also alert the staff and security staff.

Then, I will contact the parents and Ofsted.

Other children in my care will be kept with me and reassured.

This policy supports the following requirements and standards:

England

Meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements

Information and Records – Information for Parents and Carers

Providers must make the following information available to parents and/or carers:

The procedure to be followed in the event of a child going missing at, or away from the setting.